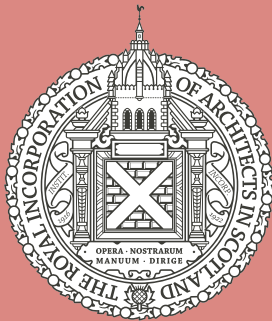




RIAS | The Royal Incorporation
of Architects in Scotland



The Royal Incorporation of Architects in Scotland

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RIAS CPD

Insurance Risk Management Workshop

Wednesday 7th February 2018, 1.45pm - 4.00pm

RIAS, 15 Rutland Square, Edinburgh EH1 2BE

Cost £5 (to cover catering)

BOOKING FORM



RIAS CPD Insurance Risk Management Workshop

Synopsis

The aim of this workshop is to outline how Professional Indemnity Insurance policy operates in the event of a circumstance/claim and how the insurer, broker and insured work together to either manage the issue or, when needed, to settle. It is intended as a round table discussion and not a lecture. Thereafter, some real examples of common causes of circumstances/claims and how the cover operates in the case of a complaint to the ARB against the Insured will be reviewed. There are no definitive check lists in risk management and so the purpose of this event is to help you develop thinking tools to protect yourself.

Speakers

Susan Moore – Claims Executive, Marsh Ltd

Vivian Allison – Client Executive Specialty Practice, Marsh Ltd

Timetable

- 1.45pm Registration and Coffee
- 2.00pm **Speakers Introduction and brief outline of the benefits of the scheme**
- 2.15pm **Part 1**
Looking at what insurers spend money on: claims versus costs and why, how the policy functions and the responsibilities of the Insured.
Notification requirements and the impact on cover.
- 3.00pm Coffee
- 3.15pm **Part 2**
Common sources of claims: inspection and certification, novation, reduction in appointment, Initial brief, ARB complaints and cost control/increases.

Delegate details

Delegate name

Practice

Address

Postcode Telephone

email

Payment details

Payment amount **£5 inc VAT (to cover cost of catering)**

Payment method I will pay cash on the day
 I authorise the RIAS to deduct the appropriate amount from my credit or debit card

Mastercard Visa Maestro / Debit

Card number Issue number

Start date Expiry date

Name of card holder

Security code We will require your three digit security (CVC) number. For your security, please do not supply the number on this form – we will contact you separately

Conditions of booking

Please note that cancellations can only be accepted with a minimum of one week's notice. Delegate name changes can be accepted.

Please complete and return a.s.a.p. to: Hayley Kyle, Finance and Administration Assistant, RIAS, 15 Rutland Square, Edinburgh, EH1 2BE or by email to hayley.kyle@rias.org.uk