

MINUTES OF MEETING OF THE EDINBURGH ARCHITECTURAL ASSOCIATION SCIO

HELD IN: Virtual Zoom Meeting
DATE: 12 January 2020

1.0 PRESENT

Ben Rainger (BR) (chair)	Alex Liddel (AL)	Andrew Jess (AJ)
Julie Wilson (JW)	Daniel Anderson (DA)	Kieran Gaffney (KG)
Ken Lochrie (KL)	Kerry Nicol (KN)	Charles Strang (CS)
Alice Henderson (AH)	Ruth McLennan (RM)	Amanda Keay (AK)
Lindsay Howarth (LKH)	Alastair Cook (AC)	

2.0 APOLOGIES FOR ABSENCE

John Lancaster (JL)	Joanne McClland (JM)	Christina Gaiger (CG)
Nicola McLachlan (NM)		

3.0 MINUTES OF PREVIOUS MEETING

NOTE

Correction to proposed date of awards to October. The minutes were approved.

4.0 Association

4.1 **Presidents Report – BR.** BR welcomed everyone to the first Council meeting of the Edinburgh Architectural Association SCIO. BR invited notes and comments on the previous evenings Strategy Meeting. BR thanked AK for arranging the Christmas Party online and hopes that all are able to sit around a table this year. BR attended Michael Good's funeral online. BR commented on MG's interesting and varied life and said he would be very much missed. Obituary will feature in the next RIAS Quarterly.

4.2 **Treasurer's Report - KL** – SCIO Accounts - money from the old accounts was transferred in stages up and was complete by 31st December. Small amount of money left in old accounts to cover any unexpected expenses/invoices. Investment Portfolio transferred on 31st December. The delay in setting up the accounts has saved around £1k in accounting fees as accounts align with financial year.

4.2.1 KL asked JW to ask solicitors on clarification on 'old' charity accounts being submitted to OSCAR. Will we have to submit old and current for this year only? JW

5.0 WORKING GROUPS

5.1 **SCIO Conversion – JW.** Deed of Transfer forms to be signed by all trustees of 'old' charity. BR & JW to sign on behalf of SCIO. Forms show trustees are satisfied all assets have been transferred to new SCIO. Official charity name is now Edinburgh Architectural Association SCIO. SCIO can be removed after a couple of years. New contract issued to LKH. Letter issued to AK to cover final month of employment. JW to circulate new constitution. DA to upload to website. JW/DA

5.1.2 JW & BR met with Karen Stevenson from RIAS in relation to Rutland Sq office rental. Resulted in long discussion about conditions. Formal lease would be detrimental to EAA as it would bring maintenance obligations etc. Goes against legal advice given but we would not be in a position to pay for substantial repairs to 15 Rutland Sq. JW was hoping to have been issued with a draft memorandum from KS by now. JW to chase. Keen to not have this turn into a protracted legal exercise. JW

5.2 **Mentoring/Education - RM** reported that the next Part 3 Social will take place the 1st or 2nd week of February. 4/5 facilitators have been lined up and this session will be more about facilitators relaying their experience rather than students participating.

5.2.1 KG raised the question of what EAA could do to support students leaving Uni. How are they getting placements? RM advised of an ESALA event which took place in December for Part

1 Students. They hope to also hold one for Part 2 Students. **RM** encouraged ideas on how to support them. Ideas raised included participating in ArchiFringe, approaching developers, engage in EAA Working Groups, could students be asked to work on a project in connection to COP26, could funding be obtained for this.

- 5.3 Events** – Next event Training for Retrofit | Thu 14th January – Chaired by **CG**.
- BR** asked if we should be investing in facilitating a broader range of speakers. **AH** advised this is something that had been spoken about previously. Becomes complicated if paying some speakers and not others. Decision made to see how the smaller series of talks progresses and review in 3 months. If the hurdle of growing/continuing the events is financial investment could be made. **BR** asked everyone to make a wish list of Architects they would like to see speak. **JW** suggested more of a collaboration with ESALA. **ALL**
- 5.4 Competitions** – **AL** to draft an invite for new members. There is a need to regroup and spread the workload. **AL** to chase winners for permission to use images in Scotsman feature. **AL**
- 5.5 Conservation/Heritage** – **AC** no further meetings since the last Council Meeting. **AC** to circulate minutes. **AC** to hand over RIAS Committee duties to **JM** if she is happy to take it on. **AC**
- 5.6 Communications** – **DA** expressed a need for Comms and Events Teams to work more closely together. Meeting to be scheduled to discuss the handover of the website. **CG** has written a handover document which is around 70% complete.
- 5.7 Sustainability** – Nothing to report
- 6.0 AWARDS 2021** – **BR** Proposed date Oct 2021 with submissions to take place around May. Suggestions invited for Judges and Sponsors. **KN** asked if there was any feedback form Sponsors this year with the switch to online Event. **AK** advised no one yet – **LKH** to follow up.
- 6.1 JW** suggesting reviewing what entrants need to submit. At the least the A1 boards should be dropped. Any amendments to Categories/criteria need to be made by April at the very latest. Should the eligibility period be extended to better allow for judging the sustainability of entries? **KL** advised of new RIBA paper detailing the change to their judging criteria.
- 7.0 RIAS Committee & Council**
Nothing to report.
- 8.0 AOB**
- 8.1** Call for new Trustees needs to go out in February. There are currently 3 places to fill (inc 1 student). Nominations for New President still to be determined. Call for new working group members also required. **LKH** to review. **LKH**
- 8.2 AL** mentioned ACAN Scotland following a discussion at the previous Council Meeting – Council agreed they were happy to promote ACAN's activities.
- 8.3 AC** asked if **BR** had made contact with Martha Duncan. **BR** confirmed he had but unfortunately no invite had been sent to **MD** for this meeting. **LKH** to follow up before next meeting. **LKH**
- 8.4 CS** thanked **AK** for all her hard work and welcomed back **LKH**
- 8.5 BR** confirmed a contribution would be made to a charity in Michael Good's name. Awaiting details from MG's son. **JW** suggested we feature some of MG's photography on a Journal post on the website.

NEXT MEETING – Tuesday 9 March 2021 @ 18.00 on Zoom

EAA Council Attendance Record 2021

☐ = in attendance p = part only A= apology submitted - = no apologies received X – no longer on Council

Name	Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ben Rainger	President	☐											
Julie Wilson	Past President	☐											
Alice Henderson	Vice President	☐											
Daniel Anderson	Vice President	☐											
Charles Strang	Hon. Librarian	☐											
Ken Lochrie	Hon Treasurer	☐											
Alastair Cook	Apr 2019-	☐											
Nicola McLachlan	Apr 2019-	A											
Ruth McLennan	Apr 2019-	☐											
Christina Gaiger	Apr 2019-	A											
Kieran Gaffney	Apr 2019-	☐											
Leslie Howson	Planning Rep	-											
Alex Liddell	ECAN rep	☐											
Martha Duncan	Student Rep (co-opted)	N/A											
Kerry Nicol	Apr 2020-	☐											
John Lancaster	Apr 2020-	A											
Andrew Jess	Apr 2020-	☐											
Joanne McClelland	Apr 2020-	A											