

MINUTES OF MEETING OF THE EDINBURGH ARCHITECTURAL ASSOCIATION SCIO

HELD IN: Garden Room, 15 Rutland Square, Edinburgh
DATE: 11 April 2023 18:00

1.0 PRESENT

Dan Anderson (DA) (Chair)	John Lancaster (JL)	Alex Liddell (AL)
Seva Yurchenko (SY)	Ken Lochrie (KL)	Emma Garland (EG)
Mariana Novosivschei (MN)	Nicola McLachlan (NMc)	Kerry Nicol (KN)
Christina Gaiger (CG)	Colin McPherson (CMcP) (sec)	

2.0 APOLOGIES FOR ABSENCE

Ben Rainger (BR)	Neil Middleton (NM)	Joanne McLelland (JM)
James Haynes (JH)	Matt Haggerty (MH)	Charles Strang (CS)

3.0 MINUTES OF PREVIOUS MEETING

- The minutes from March were approved. To be added to website.

4.0 ASSOCIATION

4.1 Vice-President's Report – DA

- DA updated on the Meet the EAA events held to recruit new trustees and working group members. Attendance was good and response encouraging.
- JM is completing the President's Report to accompany the year end accounts. **Action: JM**
- Previous actions c/f
 - The EAA will issue a members' survey seeking feedback on Planning and Building Control processes. This is aligned with a survey of ECAN members and the results will be fed into a 360 review process with CEC. This is still awaiting the accompanying message to go out with the survey questions. JM said she would progress this. **Action: EG to finalise wording, JM to liaise with CEC**
 - JM is to speak with CG on the best way to have RIAS Climate Challenge content for clients made available to the EUDP process. **Action: JM/CG**

4.2 Treasurer's Report – KL

- KL updated that the position of the EAA accounts was satisfactory.
- KL is progressing access to the old EAA accounts to complete a query for the Accountants.
- Previous actions c/f
 - BR to table a paper for RIAS on chapter funding for the IT separation cost from RIAS systems. CG updated that the paper will go to RIAS Council in June. **Action: CG/BR**

4.3 Secretary's Report – CMcP

- CMcP updated that the preparation of the 2022 year-end accounts is underway and that he has submitted the information requested and will deal with any queries arising. **Action: CMcP**
- The date of the 2023 AMM was confirmed for Wed 24th May. CMcP to set up and announce the event, and include an option for Zoom online attendance. **Action: CMcP**

5.0 CHAPTER UPDATES

5.1 EAA Council Retirees and Recruitment

- Several new Trustee requests had been received as well as notes of interest for Working Groups. **Action: CMcP to process**
- **It was noted that any nominations for EAA President would have to be tabled at the next Council meeting in May.**
- It was noted that Council would like to widen the participation of Students on the EAA Council, but this is currently limited by the EAA constitution. CMcP will outline the steps required to amend this, to allow council to make a decision. **Action: CMcP**

5.2 EAA Handbook

- Following the Comms meeting on 27th February, KN had kindly agreed to review the content collated to ensure a cohesive commentary was in place. This version would then be reviewed by Comms WG to be published for ongoing periodic review/updates. **Action: KN, Comms WG**

6.0 Working Groups

- Action c/f:
 - **Review of Coarum Process** - It was agreed that JM will try to arrange a meeting with past EAA President Julie Wilson, to discuss the best approach to revisiting the output of the Coarum process, and propose the best format for a follow-up event in 2023. **Action: JM**

6.1 Education

- SY updated that there had been a very good attendance and excellent feedback from the first Spotlight On speaker event. The next event is scheduled for 25th April.

6.2 Events

- The awards-related building visits will be arranged for this summer. **Action: DA to discuss with NM**
- Further events proposals will be made once new Trustees are in place and lead for Events WG is confirmed.

6.3 Comms

- It was noted that BR had previously suggested making certain documents, such as the EAA Annual Reports, EAA Handbook and EAA EUDP Sustainability Checklist available via the EAA website. **Action: CMcP**

6.4

Sustainability

- MN updated on the recent Sustainability Working Group Vision Meeting. The working group had agreed to focus on 5 key areas:
 - Local Authority
 - Education
 - Retrofit
 - Collaborations
 - Consultations and Campaigns

Action: MN to circulate summary note of Working Group plan.

6.5

Planning

- The main action is to agree and arrange the follow up with CEC following the planned survey responses. **Action: JM/EG**

Action c/f

- JM is to check status of EAA representation on Edinburgh World Heritage body.

6.6 **Action: JM**

Competitions

- 6.7
- No update

Conservation/Heritage

- 7.0
- There have been some notes of interest to join this WG. JM to collate.

Awards 2023

- It was agreed that CMcP should:
 - Re-confirm sponsor commitments from 2022 sponsors for 2023 awards.
 - Check October date for ESALA availability and book if available.
 - Circulate message to council for suggestions/volunteering for 2023 Judges.

8.0 **Actions: CMcP**

EUDP

- 9.0
- CMcP had setup a Doodle poll for this year's availability. **All those who wish to be considered for attendance please complete. Action: ALL**

RIAS Committees and Council

- Council would like to know the current position on EAA representation, as it relates to the change of RIAS constitution – ie what committees/working groups are continuing, and what EAA representation is required. **Action: JM to enquire**

10.0 **AOB**

- None

**NEXT MEETING – Tuesday 9th May 2023 @ 18.00 at 15 Rutland Square
(13th Jun, 11th Jul)**

EAA Council Attendance Record 2022/23

* = in attendance p = part only A= apology submitted - = no apologies received X – no longer on Council

Name	Member	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Joanne McClelland	President Apr 2021-	*	*	*		A	*	*		*	*	*	A
Ben Rainger	Past President	A	*	A		p	*	*		A	*	*	A
Daniel Anderson	Vice President	A	*	*		A	*	A		*	*	*	*
John Lancaster	Vice President	*	A	*		*	*	*		A	*	A	*
Charles Strang	Hon. Librarian	A	A	A		*	A	A		A	A	*	A

Ken Lochrie	Hon Treasurer	A	*	*		*	*	*		A	*	A	*
Nicola McLachlan	Apr 2019-	A	A	*		*	A	A		*	*	A	*
Christina Gaiger	Apr 2019-	A	*	A		A	A	*		A	*	A	*
Kerry Nicol	Apr 2020-	*	A	*		p	*	A		*	*	A	*
Seva Yurchenko	April 2021 -	*	*	A		A	*	A		*	*	*	*
James Haynes	April 2021 -	*	*	A		*	*	*		A	A	*	A
Emma Garland	April 2022 -	*	*	*		A	A	*		*	A	A	*
Matt Haggerty	April 2022 -	*	A	A		*	A	*		A	A	*	A
Neil Middleton	April 2022 -	*	*	*		A	*	*		A	*	A	A
Mariana Novosivschei	April 2022 -	*	*	*		A	A	*		*	*	A	*
Alex Liddell	ECAN rep	*	*	A		*	*	*		*	*	*	*