

MINUTES OF MEETING OF THE EDINBURGH ARCHITECTURAL ASSOCIATION SCIO

HELD IN: Zoom Meeting

DATE: 12 October 2021 18:00

1.0 PRESENT

Joanne McLelland (JM) (chair)

Daniel Anderson (DA) (part)

Kerry Nicol (KN)

Kerran Gaffney (KG)

Ken Lochrie (KL)

Charles Strang (CS)

Alex Liddell (AL)

Kerry Nicol (KN)

Kieran Gaffney (KG)

John Lancaster (JL)

Nicola McLachlan (NM)

Ruth McLennan (RM) Christina Gaiger (CG)

2.0 APOLOGIES FOR ABSENCE

Andrew Jess (AJ) Seva Yurchenko (SY)

3.0 MINUTES OF PREVIOUS MEETING

• The minutes were approved. To be added to website.

4.0 ASSOCIATION

4.1 President's Report – JM

- Much planning underway for the 2021 Awards Ceremony see section 6 below.
- Continuing interaction with SpACE.
 - EAA Awards will be first event in SpACE on 28th Oct.
 - o Planned COP26 Debrief event in SpACE in mid-November.
 - Current programme of events runs to 3rd December, with future continuation of SpACE under discussion with its funding bodies.
- Liaising with RIAS over COP26 activities
 - o Ideas welcome on how to use peripatetic markers, QR coded to RIAS website
 - CLT marker location has been agreed with GRAS
 - Shopfronts toolkit available on RIAS website EAA to send out in bulletin (Action: CMcP)
- It is thought that there may be empty EAA seats on RIAS Council and possibly some committees. (Action: CMcP working on overall document to summarise RIAS and EAA representation.)

4.2 Treasurer's Report - KL

- KL confirmed that the Investment Review report by Alan Steel Asset Management was approved by trustees and its recommendations have been implemented.
- KL commented on previous discussion re EAA funds his view was that there was no need to think up ideas on how to use, the funds were there to be used when activities required it, and this process should be organic.
- KL and JM recommended that CMcP be added as a second signatory, in addition to KL, to the EAA bank accounts to provide contingency of access. This was approved by Council. (Action: KL)

4.3 Secretary's Report – CMcP

• CMcP confirmed that the required OSCR submission of accounts and annual attestation for the EAA SCIO had been completed in September.



5.0 Working Groups

General

- Previous action c/f: It was agreed that each Working Group should have its own page on the EAA website highlighting its activities. These can then be used to highlight each Working Group via social media. (Action: DA/JL to raise with Comms Group once awards season and COP26 is completed.)
- It was also agreed that the awards ceremony is a good opportunity to promote the activities of the EAA and the presentations will reflect this.
- JL suggested that a standard EAA presentation could be put together with content from each Working Group. This could then be presented to practices directly in individual sessions, rather than blanket call outs. It was agreed this should be pursued. (Action: All to consider content and a rolling program of presentations.)

5.1 Mentoring / Education

- The latest meeting was held 11th October and it was agreed to arrange two events this semester. (Action: RM to liaise with CMcP and Comms Group to arrange and publicise.)
- It was agreed that an open call for contributions would be issued which would then be curated by the Working Group to create a balanced programme of events. (Action: RM/CMcP)
- The question was raised as to whether "Coffee with an Architect" sessions could be recorded. It was agreed this was not appropriate.
- Part 3 Social to be arranged, on Zoom. (Action: RM to liaise with CMcP and Comms Group to arrange and publicise.)

5.2 Events

- KG updated that there had been no recent meeting but there was a desire to put out a message for new members. It was agreed this would be best done after the awards ceremony was over.
- KG suggested that it would be good to have follow up events/visits with the award winners/commended/shortlisted projects. Such visits in the past had been very popular. It was agreed JM should raise the prospect in the Awards Ceremony, with a view to events being planned in the new year.
- It was agreed that EAA should look to arrange an EAA Chapter Networking event in SpACE on 26th November.

5.3 Competitions

 Past Present Future Competition is open for submissions until 22nd October. Eleanor Collin has invited the proposed judges.

5.4 Conservation/Heritage

No recent meetings due to concentration on Awards and SpACE. The group needs new
members and a new leader now that JM is EAA President. All to mention to their
networks. EAA to publicise once Awards Ceremony is complete.



5.5 Communications

 No specific update, though much promotional activity has taken place for Awards and PPF Competition.

5.6 Sustainability

No update.

6.0 AWARDS 2021

- Invitations being issued for the in-person event on 28th October.
- A livestream will also be offered via Zoom
- JM liaising with ECA and SpACE on our first use of the venue.
- A donation was agreed to SpACE covering the use of their venue for the Awards Ceremony and the EAA Chapter Networking event.
- CMcP is collating income and costs for the Awards event, including catering from Social Bite.
- DA, JL, KN collating slide presentations for the evening, including video highlights of the shortlisted entries.

7.0 COP26

- JM noted again the activities being promoted by RIAS for COP26, and that RIAS was collating all chapters into a central online presence.
- CG updated that RIAS are still finalising details of registered COP26 delegates.

8.0 **EUDP**

• Next EUDP: 27th October – CMcP will liaise with those who have indicated availability.

9.0 RIAS Committee & Council - JM

- Previous action c/f: As mentioned above, JM and CMcP will look to outline the makeup of the RIAS Committees and identify where there are gaps in EAA representation. This is often difficult to do as RIAS do not indicate which chapters members belong to. CMcP will check documentation and minutes to help collate this information.
- All agreed to invite Tamsie Thomson to the December meeting.

10.0 AOB

- Borders Design Panel JM noted that the EAA had been asked to consider proposing a Judge for these upcoming awards. KN agreed to be proposed.
- Christmas Meal All agreed that we should look to arrange a meal following the 14th
 December Council Meeting. Tamsie Thomson to attend also. (Action: CMcP to arrange
 booking.)

NEXT MEETING – Tuesday 9 Nov 2021 @ 18.00 on Zoom (14 Dec.)



EAA Council Attendance Record 2021

* = in attendance p = part only A= apology submitted - = no apologies received X - no longer on Council

Name	Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Joanne McClelland	President Apr 2020-	А	*	*	*	*	*	*	*	*	*		
Ben Rainger	Past President	*	*	*	*	*	*	*	Α	*	*		
Daniel Anderson	Vice President	*	*	*	*	*	Α	*	*	*	Р		
John Lancaster	Vice President	Α	*	*	*	*	*	Α	*	*	*		
Charles Strang	Hon. Librarian	*	*	*	Α	*	*	*	Α	*	*		
Ken Lochrie	Hon Treasurer	*	*	*	*	*	*	А	Α	*	*		
Nicola McLachlan	Apr 2019-	Α	*	*	Α	*	Α	Α	А	*	*		
Ruth McLennan	Apr 2019-	*	*	*	Α	*	Α	*	Α	А	*		
Christina Gaiger	Apr 2019-	Α	Α	*	Α	Α	*	Α	Α	Α	*		
Kieran Gaffney	Apr 2019-	*	*	*	*	Α	*	Α	*	*	*		
Kerry Nicol	Apr 2020-	*	*	*	*	*	*	*	*	*	*		
Andrew Jess	Apr 2020-	*	*	*	*	*	1	Α	Α	Α	Α		
Seva Yurchenko	April 2021 -	N/A	N/A	N/A	N/A	*	*	*	*	Α	Α		
James Haynes	April 2021 -	N/A	N/A	N/A	N/A	*	*	*	*	*	*		
Leslie Howson	Planning Rep	-	Α	*	*	-	*	Α	*	*	-		
Alex Liddell	ECAN rep	*	*	*	*	*	*	*	*	*	*		