

MINUTES OF MEETING OF THE EDINBURGH ARCHITECTURAL ASSOCIATION SCIO

HELD IN: Council Room, 15 Rutland Square, Edinburgh
DATE: 13 June 2023 18:00

1.0 PRESENT

Emma Garland (EG) (Chair)	Mariana Novosivschei (MN)	Alex Liddell (AL)
Joanne McLelland (JM)	Nicola McLachlan (NMc)	Laure Humbert (LH)
Christina Gaiger (CG)	Charles Strang (CS)	Fraser Graham (FG)
Sofie McClure (SMc)	Karina Velikova (KV)	Chris Raeburn (CR)
Colin McPherson (CMcP) (sec)		

2.0 APOLOGIES FOR ABSENCE

Shay Miller (SM)	Ken Lochrie (KL)	Dan Anderson (DA)
Neil Middleton (NM)		

3.0 MINUTES OF PREVIOUS MEETING

- The minutes from May were approved. To be added to website.

4.0 ASSOCIATION

4.1 President's Report – JM

- JM updated that she and Ben Rainger will be attending the RIAS council meeting this week.
- The quarterly president's report had been submitted to RIAS. **Action: JM to send to CMcP who will publish on the EAA website**
- Previous actions c/f
 - JM is to speak with CG on the best way to have RIAS Climate Challenge content for clients made available to the EUDP process. **Action: JM/CG**

4.2 Treasurer's Report – CMcP for KL

- A fee proposal of £1,250+VAT has been received to cover the preparation of next year's accounts and the examiner's report. This compares favourably with past fees and KL recommended its acceptance. Council agreed and noted their acceptance of the fee proposal.
- Previous actions c/f
 - BR to table a paper for RIAS on chapter funding for the IT separation cost from RIAS systems. CG updated that the paper had not been prepared in time to for the RIAS Council in June, so CG will raise as AOB and then she/Ben will circulate it for approval. **Action: CG/BR**

4.3 Secretary's Report – CMcP

- CMcP noted that the EAA constitution states that Council should confirm its RIAS representations at the first meeting following the AMM. JM suggested that the list of representatives from the AMM presentation can be circulated and allow anyone who wants to put themselves forward to make it known then. **Action: CMcP**
- CMcP noted that it was time for Council to arrange the JR McKay student award judging session. Action: CMcP to arrange a date for the shortlisted portfolios to be reviewed. **Action: CMcP**

5.0 CHAPTER UPDATES

5.1 EAA Handbook

- The current content would be shared with the new Trustees. **Action: Comms WG/CMcP**

6.0 Working Groups

- Action c/f:
 - **Review of Coarum Process** - It was agreed that JM will try to arrange a meeting with past EAA President Julie Wilson, to discuss the best approach to revisiting the output of the Coarum process and propose the best format for a follow-up event in 2023. **Action: JM**

6.1 Education

- KV updated that the 3rd Spotlight On event had been held successfully and that the 4th and final in the series, looking at Johnnie Walker Princes Street, was being scheduled for early July.
- The group is still thinking of progressing a future event idea whereby graduation show projects are matched with compatible EAA Awards entries to compare academic and practical examples of similar themes. CG and FG suggested that pairing with entries before award winners are known might be seen to favour these projects, but that the idea could still work if the group looked outside the awards for examples of similar-themed projects.
- KV stated that the group is in need of new members as several previous members have moved on. If anyone is interested, please let Karina know.

6.2 Events

- NM has stated that he is keen to welcome any new members, please let Neil know if you want to get involved.
- EG had proposed the idea of a summer social and all agreed this would be worth pursuing – or maybe look to align with back to Uni timings for Students.

6.3 Comms

- No report.
- Previous action c/f
 - It was noted that BR had previously suggested making certain documents, such as the EAA Annual Reports, EAA Handbook and EAA EUDP Sustainability Checklist available via the EAA website. **Action: CMcP**

6.4 Conservation/Heritage

- JM noted that she has spoken with four EAA members who expressed an interest in joining and that she will be arranging a meeting soon. **Action: JM**

6.5 Sustainability

- MN updated that the group meets on 1st Wed of the month (except next meeting on 28/6) – new trustees are welcome to come along.
- The group has a plan in place to respond to open consultations.
- The group are considering some Passivhaus/WARM events in the coming year:
 - Passivhaus Conference in Edinburgh later this year, the EAA are keen to collaborate
 - Arranging site visits to help in familiarization as Scottish Gov moves toward adopting Passivhaus-equivalent building regulations.

- Identifying and collating any training opportunities and sharing them on EAA website/social media
- The group is keen to identify any opportunities to highlight good sustainability guidance and practice.
- MN and JM are supporting EdinBRIC – Edinburgh Building Retrofit Improvement Collective.

6.6 Planning

- EG updated that she had attended the CEC Planning Tour of brownfield sites and found it a very interesting event.
- The Planning and Building Standards survey response was now closed. **Action: CMcP to collate results with ECAN (AL)**
- The NPF4 presentation by David Given is arranged for June 29th. Further events with CEC are planned to follow up on the Planning and Building Standards survey results. **Action: EG to arrange.**

Actions c/f

- JM is to join up EG with Rab Bennetts re EDF liaison and feedback on minutes etc. **Action: JM**
- JM is to check status of EAA representation on Edinburgh World Heritage body. **Action: JM**

6.7 Competitions

- LH expressed an interest in taking on some competition organization. AL said he had some documentation from previous competition which he would be happy to share with LH. **Action: AL**

7.0 Awards 2023

- It was noted that NM had indicated that he would like to be on the judging team this year. Any other trustees interested should let CMcP know.
- CMcP will send an email asking Trustees to nominate any external judges they would recommend for the judging panel. **Action: CMcP**
- JM said she would approach a representative from last year's Building of the Year winner to join the judging panel. **Action: JM**

8.0 EUDP

- It was agreed that EAA attendees should take the newly updated EAA Sustainability Checklist, updated and circulated by JM/AL. **Action: ALL**
- CMcP had setup a Doodle poll for this year's availability. **All those who wish to be considered for attendance please complete. Action: ALL**

9.0 RIAS Committees and Council

- Nothing to report

10.0 AOB

- None

NEXT MEETING – Tuesday 11th July 2023 @ 18.00 at 15 Rutland Square

EAA Council Attendance Record 2023/24

* = in attendance p = part only A= apology submitted - = no apologies received X – no longer on Council

Name	Member	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Joanne McClelland	Past President	*												
Neil Middleton	Vice President	A												
Charles Strang	Hon. Librarian	*												
Ken Lochrie	Hon Treasurer	A												
Nicola McLachlan	Apr 2019-	*												
Christina Gaiger	Apr 2019-	*												
Emma Garland	April 2022 -	*												
Mariana Novosivschei	April 2022 -	*												
Alex Liddell	ECAN rep	*												
Laure Humbert	May 2023-	*												
Fraser Graham	May 2023-	*												
Chris Raeburn	May 2023-	*												
Karina Velikova	May 2023-	*												
Sofie McClure	May 2023-	*												
Shay Miller	May 2023-	A												
Dan Anderson	Comms Rep	A												