

MINUTES OF MEETING OF THE EDINBURGH ARCHITECTURAL ASSOCIATION SCIO

HELD IN: Zoom Meeting
DATE: 14 September 2021 18:00

1.0 PRESENT

Joanne McLelland (JM) (chair)	Alex Liddell (AL)	James Haynes (JH)
Daniel Anderson (DA) (part)	Kerry Nicol (KN)	Kieran Gaffney (KG)
Ken Lochrie (KL)	Leslie Howson (LH)	John Lancaster (JL)
Charles Strang (CS)	Ben Rainger (BR)	Nicola McLachlan (NM)
Ruth McLennan (RM)	Christina Gaiger (CG)	

2.0 APOLOGIES FOR ABSENCE

Andrew Jess (AJ) Seva Yurchenko (SY)

3.0 MINUTES OF PREVIOUS MEETING

- The minutes were approved. To be added to website.

4.0 ASSOCIATION

4.1 President’s Report – JM

- JM welcomed Colin McPherson (CMcP) to his first meeting as the new EAA Administrator.
- Most time spent this month working on the 2021 Awards – see section 6 below.
- Continuing interaction with SpACE
- This month saw launch of Past Present Future Competition – see section 5 below.
- JM will attend first RIAS Council as EAA President on 15th September, BR and NM also attend.
- It is thought that there may be empty EAA seats on RIAS Council and possibly some committees.

Action: JM to ask CG to give EAA an update on RIAS at next council meeting.

Action: CMcP working on overall document to summarise RIAS and EAA representation.

4.2 Treasurer’s Report – KL

- KL gave an updated summary on the EAA Business, Savings and Investment accounts.
- KL confirmed that CMcP had been setup on the payroll with accountants McDonald Gordon.
- KL has provided the latest Investment Review report by Alan Steel Asset Management. This has been circulated to Trustees to review and approve the proposed fund investments.

5.0 Working Groups

5.1 General

- It was discussed how EAA best to encourage members to take part in working groups. It was agreed that as a first step, each Working Group should have its own page on the EAA website highlighting its activities. These can then be used to highlight each Working Group via social media.

Action: DA/JL to raise with Comms Group

5.2 Mentoring / Education

- The latest meeting had been postponed.
- It was agreed that the group should look to arrange further “Coffee with an Architect” events for the new academic year. This would start with an open call for contributions which would then be curated by the Working Group to create a balance programme of events.

5.3 Events

- The events space is dominated at the moment by the preparation for the 2021 Awards – see section 6 below.

5.4 Competitions

- Past Present Future Competition has just been launched. Eleanor Collin has invited the proposed judges. JM has circulated the competition brief to ESALA and to RIAS Bulletin and Presidents’ Forum. It was agreed that it would be good to publicise it to other areas’ student bodies.

Action: JH to raise with RIAS Education Committee

Action: LH to contact editor of Urban Realm to see if they would cover

5.5 Conservation/Heritage

- KL had left meeting but is invited to give an update on the New Town bin housing initiative.

5.6 Communications

- DA noted that the Student Medal award comms had gained good interest on social media and helped build engagement with students.
- The Comms group had met to outline steps required for 2021 Awards and had a list of actions to follow for website and social media coverage in the run up to the Awards on 28th October.

5.7 Sustainability

No update.

6.0 AWARDS 2021

- JM had met with judges on 13th September to agree shortlists for each award category.
- Boxcar Videos will conduct Zoom interviews with each shortlisted project in w/c 20th September.
- JM is liaising with Sponsors for the 2021, including the possibility of including shared sponsorship for certain awards to allow smaller start-up companies to take part.
- An awards sub-group is meeting weekly to track the actions required for arranging, publicising and hosting the Awards Evening.
- The awards will be presented at SpACE on 28th October. It was noted that the capacity is smaller than previous venues, so invite numbers will be different this year.
- The Awards Ceremony will be an in-person event and will follow all current Covid restrictions for Track and Trace. It is also intended that a live-stream will be provided for those who cannot attend, and as a contingency against Covid restrictions being reintroduced.

7.0 COP26 - JM

- JM noted again the activities being promoted by RIAS for COP26, and that RIAS was collating all chapters into a central online presence. JM confirmed that she was happy with the EAA Chapter input to these and thanked those who had helped organise the various responses.
- It was also noted that several EAA Council members had been proposed as COP26 observers but it was, at this stage, unknown how many would be asked to take part or in what capacity.

8.0 EUDP – JM

- Next EUDP: 29th September – CMcP will liaise with those who have indicated availability.

9.0 RIAS Committee & Council - JM

- As mentioned above, **JM and CMcP** will look to outline the make-up of the RIAS Committees and identify where there are gaps in EAA representation. This is often difficult to do as RIAS do not indicate which chapters members belong to. CMcP will check documentation and minutes to help collate this information.

10.0 AOB

- EAA Funds – Given the amounts noted by KL in the three EAA accounts, it was agreed that there should be some discussion on how best to use these funds for a) any short-term events/activities and b) the longer-term approach of the EAA. Item will be added to the next Council meeting agenda in October.
- Christmas get together! All agreed that we should look to arrange something for the second Tuesday in December – 14th. All to forward any suggestions to CMcP.

**NEXT MEETING – Tuesday 12 Oct 2021 @ 18.00 on Zoom
(9 Nov, 14 Dec.)**

EAA Council Attendance Record 2021

* = in attendance p = part only A= apology submitted - = no apologies received X – no longer on Council

Name	Member	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Joanne McClelland	President Apr 2020-	A	*	*	*	*	*	*	*	*			
Ben Rainger	Past President	*	*	*	*	*	*	*	A	*			
Daniel Anderson	Vice President	*	*	*	*	*	A	*	*	*			
John Lancaster	Vice President	A	*	*	*	*	*	A	*	*			

Charles Strang	Hon. Librarian	*	*	*	A	*	*	*	A	*			
Ken Lochrie	Hon Treasurer	*	*	*	*	*	*	A	A	*			
Nicola McLachlan	Apr 2019-	A	*	*	A	*	A	A	A	*			
Ruth McLennan	Apr 2019-	*	*	*	A	*	A	*	A	A			
Christina Gaiger	Apr 2019-	A	A	*	A	A	*	A	A	A			
Kieran Gaffney	Apr 2019-	*	*	*	*	A	*	A	*	*			
Kerry Nicol	Apr 2020-	*	*	*	*	*	*	*	*	*			
Andrew Jess	Apr 2020-	*	*	*	*	*	-	A	A	A			
Seva Yurchenko	April 2021 -	N/A	N/A	N/A	N/A	*	*	*	*	A			
James Haynes	April 2021 -	N/A	N/A	N/A	N/A	*	*	*	*	*			
Leslie Howson	Planning Rep	-	A	*	*	-	*	A	*	*			
Alex Liddell	ECAN rep	*	*	*	*	*	*	*	*	*			