

MINUTES OF MEETING OF THE EDINBURGH ARCHITECTURAL ASSOCIATION SCIO

HELD IN: Council Room, 15 Rutland Square, Edinburgh  
DATE: 22 August 2023 18:00

1.0 PRESENT

Joanne McLelland (JM) (Chair)	Mariana Novosivschei (MN)	Alex Liddell (AL)
Neil Middleton (NM)	Ken Lochrie (KL)	Laure Humbert (LH)
Sofie McClure (SMc)	Chris Raeburn (CR)	Colin McPherson (CMcP) (sec)

2.0 APOLOGIES FOR ABSENCE

Emma Garland (EG)	Charles Strang (CS)	Christina Gaiger (CG)
Fraser Graham (FG)	Karina Velikova (KV)	Dan Anderson (DA)
Shay Miller (SM)	Nicola McLachlan (NMc)	

3.0 MINUTES OF PREVIOUS MEETING

- The minutes from June were approved. To be added to website.

4.0 ASSOCIATION

4.1 President's Report – JM

- RIAS Council - JM updated that RIAS Council is in transition to new forum but still needs a quorum in the short term. JM and Ben Rainger will keep attending and JM asked if anyone else was interested in representing the EAA. NM indicated that he would and JM will notify RIAS. **Action: JM to inform RIAS of NM attendance**
- It was noted that there will be no formal EEA representation on the new RIAS forum (although EAA could help facilitate chapter members joining eg hustings etc.) and that this may mean a change is required to the EAA constitution. **Action: JM to consult on change required.**
- It was noted that EAA may need to sign up to a code of conduct around lobbying government. **Action: JM will liaise with RIAS Practice Committee**
- Previous actions c/f
  - The quarterly president's report had been submitted to RIAS. **Action: JM to re-send to CMcP who will publish on the EAA website**
  - JM is to speak with CG on the best way to have RIAS Climate Challenge content for clients made available to the EUDP process. **Action: JM/CG**

4.2 Treasurer's Report – CMcP for KL

- KL noted that the 2023 Awards Fee payments had started to come in.
- KL notes that all EAA accounts were in a satisfactory position.
- KL updated that he was looking for an interest-bearing product to hold the EAA Savings account but that so far no suitable product had been identified.
- KL noted that CMcP still did not have online access to the accounts. **Action: KL to arrange meeting with RBS Business Account team.**
- Previous actions c/f
  - BR to table a paper for RIAS on chapter funding for the IT separation cost from RIAS systems. CG updated that the paper had not been prepared in time to for the RIAS Council in June, so CG will raise as AOB and then she/Ben will circulate it for approval. **Action: CG/BR**

#### 4.3 Secretary's Report – CMcP

- CMcP updated that most activity at the moment was related to the EAA Awards and actions are noted under section 7 of these minutes.

#### 5.0 CHAPTER UPDATES

##### 5.1 EAA Handbook

- Council asked that the current content in MS Word be shared with all Trustees. **Action: CMcP**
- It was also requested that the handbook be made available on the EAA Website. **Action: CMcP**
- NM noted that there were several different and confusing versions of the text outlining the geographical area of the EAA Chapter. All agreed that the terms used were outdated and NM agreed to redraft some proposed options for amendment. **Action: NM**

#### 6.0 Working Groups

- Action c/f:
  - **Review of Coarum Process** - It was agreed that JM will try to arrange a meeting with past EAA President Julie Wilson, to discuss the best approach to revisiting the output of the Coarum process and propose the best format for a follow-up event in 2023. **Action: JM**

#### 6.1 Education

- It was noted that Ruth Rodger and James Haynes had both ended their spells representing the EAA on the RIAS Education Committee. James and Ruth have asked the EAA Education Working Group to discuss and put forward members to replace them. **Action: KV**

#### 6.2 Events

- EG had proposed the idea of a summer social, and all agreed this would be worth pursuing – or maybe look to align with back to Uni timings for Students. **Action: EG/NM**
  - MN suggested that it can help to have a discussion topic to give some focus to the meeting.
- AL has arranged a visit to a Passivhaus project in Blackford Avenue, Edinburgh on 5<sup>th</sup> September. It is a single self-build project so is limited to 10 places. **Action: CMcP to arrange Eventbrite**
- MN updated that she is part of Architects' Climate Action Network (ACAN) who are looking to arrange some "book club" events around climate-related books. Perhaps EAA might look to co-promote. **Action: MN to forward details when known.**
- JM updated that RIAS were looking to arrange a Retrofit CPD program across all chapters, with the EAA being allocated "Heritage and Inter-War Housing" as its topic. The chapter presidents and RIAS board will discuss details. **Action: JM to forward details when known.**
- AL is proposing a "Focus on Stone" series of events to highlight the use of stone in sustainable construction. **Action: NM/MN/AL will meet to curate the series and discuss venue(s) and budget.**

### 6.3 Comms

- No report.
- Previous action c/f
  - It was noted that BR had previously suggested making certain documents, such as the EAA Annual Reports, EAA Handbook and EAA EUDP Sustainability Checklist available via the EAA website. **Action: CMcP**

### 6.4 Conservation/Heritage

- JM noted that she has sent a jpg message to DA and CMcP on 28<sup>th</sup> June to be issued on EAA social media in September when students are back. **Action: CMcP/DA to issue**

### 6.5 Sustainability

- The group is planning its response to the current CEC consultation.
- With the Passivhaus Conference being held in Edinburgh later this year, the EAA are keen to collaborate. Ben Rainger is looking to see how EAA could get involved (co-promotion, fringe event etc.)
- JM and MN are looking for a regular venue to act as an engagement/discussion space for sustainability and climate action topics. **Action: JM/MN**
- MN/JM are taking part in the Edinburgh Collective Climate Action Fund to help existing community groups move forward on collective maintenance, repair and retrofit programmes.

### 6.6 Planning

Actions c/f

- The Planning and Building Standards survey response was now closed. **Action: AL/JM/EG to consider how to communicate/discuss EAA and ECAN results.**
- JM is to join up EG with Rab Bennetts re EDF liaison and feedback on minutes etc. **Action: JM**
- JM is to check status of EAA representation on Edinburgh World Heritage body. **Action: JM**

### 6.7 Competitions

- LH updated that the group is working on a proposal for a “Forgotten Spaces” competition in January 2024. **Action: LH will circulate the proposal for comment**

### 7.0 Awards 2023

- CMcP updated that the number of entries received was in line with previous years, with a late flurry of entries on the submission deadline.
- The judges are meeting shortly to discuss the shortlisting in each category.
- There may be an issue of availability of external judges for the shortlist site visits. JM and CG pursuing alternatives. **Action: JM/CG**
- CR noted that the Awards entry period clashed with many people’s summer holidays and suggested that we may consider redrawing the timetable. It was agreed this should be looked at post-awards for consideration for next year’s programme.

### 8.0 EUDP

- NM, CS and AL will attend the August session.
- CMcP to circulate the EAA sustainability checklist for attendees to use for reference. **Action: CMcP**

**9.0 RIAS Committees and Council**

- Actions noted earlier in President's Report and Education Working Group.

**10.0 AOB**

- None

**NEXT MEETING – Tuesday 12<sup>th</sup> September 2023 @ 18.00 at 15 Rutland Square**

**EAA Council Attendance Record 2023/24**

\* = in attendance    p = part only    A= apology submitted    - = no apologies received    X – no longer on Council

Name	Member	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Joanne McClelland	<b>Past President</b>	*	*		*									
Neil Middleton	<b>Vice President</b>	A	A		*									
Charles Strang	<b>Hon. Librarian</b>	*	*		A									
Ken Lochrie	<b>Hon Treasurer</b>	A	A		*									
Nicola McLachlan	Apr 2019-	*	*		A									
Christina Gaiger	Apr 2019-	*	*		A									
Emma Garland	April 2022 -	*	*		A									
Mariana Novosivschei	April 2022 -	*	*		*									
Alex Liddell	ECAN rep	*	*		*									
Laure Humbert	May 2023-	*	*		*									
Fraser Graham	May 2023-	*	*		A									
Chris Raeburn	May 2023-	*	*		*									
Karina Velikova	May 2023-	*	*		A									
Sofie McClure	May 2023-	*	*		*									
Shay Miller	May 2023-	A	A		A									
Dan Anderson	Comms Rep	A	A		A									